Riverside Primary School

Ferry Road, Hullbridge, Hockley, Essex, SS5 6ND
Headteacher: Mrs Claire Smith
Tel: 01702 230911
Email: admin@riversideprimary.co.uk **Website:** www.riversideprimary.co.uk

Friday 6th November 2026

Dear parents and carers,

We are thrilled to share some exciting news with you! This year, our Year 3 students have the incredible opportunity to perform their dance routines on a professional stage at **The Palace Theatre** on **Thursday 28th January 2027**. This is a fantastic chance for our young performers to showcase the skills they have been learning during their dance lessons in front of a live audience.

Timings and Transport

Children will travel directly to **The Palace Theatre** by coach, leaving school at 11:00 am to arrive by **12:15 pm**. The event finishes at **2:45 pm**, after which they will board the coach to return to Riverside. Class teachers will communicate with the school upon departure from the theatre to assist with pick-up arrangements.

Payment Details

To cover the travel costs to and from the theatre, we ask for a voluntary contribution of £10 per child. This is available to pay via Scopay, with a payment deadline of Friday 11th December 2026.

What to Bring

Your child will need to bring a packed lunch or be signed up for a school grab bag (ham, cheese, or tuna), as they will be given time to eat before leaving school. They are also encouraged to bring extra snacks to keep their energy up during an active afternoon. **Please remember that all lunches and snacks must strictly not contain nuts or eggs at both school and the theatre.**

Tickets and Costumes

Tickets will go on sale roughly two weeks before the event on a first-come, first-served basis. We will inform you closer to the time on how and when to purchase them. If you miss out on tickets, please note that we will also host a separate performance at the school. Details regarding individual class costumes will be sent in a separate letter shortly.

Permissions and Action Required

Please complete the required permissions by **Friday 11th December 2026.** You can submit event consent using the Event Permission Form - https://forms.gle/8s9LoksU5jDdsJ6u5.

Additionally, an official event programme featuring photographs of the performers will be created and made available to attendees from all participating schools. To allow your child's group photograph to be included, please complete the Photo Consent Form.

If you are unable to access the Google Forms, please email your child's class teacher at **tiger@riversideprimary.co.uk** or **panda@riversideprimary.co.uk** (or provide a written note) confirming your child's name, class permission, medical needs, contact details, and photo permission.

If you have any questions, please contact **PE@riversideprimary.co.uk** in the first instance.

Kind regards,

Miss Upcraft - Year 3 teacher
Miss Mason - Year 3 teacher
Mrs Byrne - PE lead