Riverside Primary School

Ferry Road, Hullbridge, Hockley, Essex, SS5 6ND

Headteacher: Mrs Claire Smith

Tel: 01702 230911

Email: admin@riversideprimary.co.uk **Website:** www.riversideprimary.co.uk

Friday 6th November 2026

Dear Parents and Carers,

Prospective Parents Evening - Year 6 Helpers

On Thursday 19th November, we will be holding our annual open event for prospective parents. As in previous years, we would like to invite children from Year 6 to support this event by helping show around our prospective parents along with our teachers.

If your child would like to support this event, please give your consent by completing the attached form. This form will close on Monday 16th November at 9am.

Children must arrive by 5:00pm (meet in the Blue Hall) and can be collected at 8:00pm from the Blue Hall. They should wear their school uniform. Please note that children must be collected at 8:00pm by an adult and will not be allowed to walk home alone. If this is not possible, your child should not sign up to help.

We encourage children to eat beforehand. There will be an opportunity for some food at the event which children can enjoy.

We would be delighted if your child would like to help and look forward to working with them during the event.

Yours Sincerely

Mrs Claire Smith
Headteacher