



# Riverside Primary School Parent and Teacher Association

Ferry Road, Hullbridge, Hockley, Essex, SS5 6ND

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Dear Parents/Carers,

## **RE: KS2 Summer Disco - REMINDER**

**Date** - **Monday the 13th of July**  
**Time** - **3:30pm to 5:00pm**  
**Location** - **KS2 Hall**

**What do I need to remember** - **Please complete the following by 03/07/2026:**  
- Pay your entry fee via SCOPAY.  
- Order your tokens via SCOPAY.  
- Complete the Google Form - <https://forms.gle/SelZ3HSFh67NyTx58>  
**Without these three things, your child will not be able to attend the Disco**

This is a reminder that disco payments and token purchases need to be made by **Friday the 3rd of July** please.

**Please note, we can NOT accommodate any late entry fee or token requests.**

Children should come to school in their usual uniform on the day of the disco and bring their party clothes with them to change into at the end of the day.

On the day, please make your way round to the main KS2 playground where you will be able to enter the hall via the fire escape and collect your child at 5pm. All children can then be taken home via the main office door to avoid congestion as much as possible.

Don't forget that any unused tokens can be kept safe for the next PTA event as no refunds can be given unfortunately.

If you haven't already done so, please complete the Google Form above to let us know how your child will be getting home from the disco.

IF YOUR CHILD HAS ANY FOOD ALLERGIES PLEASE ENSURE THESE ARE RECORDED ON THE GOOGLE FORM. WE WILL ISSUE WRISTBANDS AS REQUIRED BUT WE MUST HAVE THIS INFO IN ADVANCE IN ORDER TO MAKE THIS WORK.

Kind regards,

Carly Horsler & Stacey Shepherd-Smith  
Riverside Primary School PTA

**Riverside Primary School Parent & Teacher Association**  
Chairperson – Carly Horsler, Treasurer – Stacey Shepherd-Smith  
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