



Riverside Primary School

Ferry Road, Hullbridge, Hockley, Essex, SS5 6ND

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Friday 23rd January 2026

Dear Parents and Carers,

Parent Teacher Consultations - Spring Term 2026

This term we are delighted to invite parents to parent consultations. The main focus of the meeting will be to discuss your child's current progress and to share/discuss the targets they are working on. In addition, a general overview of well-being and progress in core subjects will be shared.

Each teacher will hold their consultations on the following dates and times.

Tuesday 24th February 2026	3:30 - 5:00 / 5:20 - 6:30
Thursday 26th February 2026	3:30 - 5:00 / 5:20 - 6:30

The appointment system will open Monday 26th January 2026 at 10am and will close on Wednesday 4th February at 10am. Should you wish to make any changes after this date please contact the school office. If you have more than one child at Riverside, you will need to ensure that you have made an appointment for each of your children. Each appointment will last 10 minutes. Your children's books will be available to you after the meeting for you to look through and celebrate their achievements.

Please visit [SCOPAY.com](https://www.scopay.com) or via the SCOPAY app, and the Parent's Evening tab.

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

In addition, some parents may be invited to a slightly longer meeting, known as a 'one plan' or 'Annual Review.' Either Mrs Morley or your child's class teacher will contact these parents separately, inviting you to book a one plan meeting at a time and date of your convenience. You are likely already aware if this applies to you and your child. In addition, you are welcome to book a parent teacher consultation, should you feel this would be appropriate.

I hope you have found this information useful. If you need help to book times or have any questions, please contact the school office.

Yours sincerely

Mrs C Smith
Headteacher

