



Riverside Primary School

Ferry Road, Hullbridge, Hockley, Essex, SS5 6ND

Headteacher: Mrs Claire Smith

Tel: 01702 230911

Email: admin@riversideprimary.co.uk **Website:** www.riversideprimary.co.uk

Friday 14th November 2025

Dear Parents and Carers,

Important: After-School Expectations for Families

It has been brought to my attention that some parents and children are remaining in the playgrounds at the end of the school day and using the equipment. The school day ends at 3:15/3:20pm, and we respectfully request that all families leave the site promptly after collection. This is important both for health and safety reasons and to allow staff to continue with their work and preparation for the next day.

Unfortunately, we have also noticed that equipment left out for the following day—such as the KS1 scooter zone—has been disrupted, including barrier tape being removed and scooters being played with. This equipment is set up in advance for supervised use only. After this disruption, we were unable to use it the following day as intended.

Furthermore, we have had similar issues in the KS2 playground, where items from our Sports Zone boxes and the mud kitchen have been used after school. These areas and resources are carefully planned and prepared for our OPAL lunchtimes, with the appropriate supervision in place to ensure they are used safely and appropriately.

Please ensure that you leave the school site as soon as you have collected your child and refrain from using any school equipment.

Thank you for your cooperation and support.

Yours sincerely,

Mrs Claire Smith
Headteacher

