



Riverside Primary School

Ferry Road, Hullbridge, Hockley, Essex, SS5 6ND

Headteacher: Mrs Claire Smith

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Friday 3rd October 2025

Dear Parents and Carers,

Parent Teacher Consultations - Autumn Term 2025

After half term we are delighted to invite parents for parent consultations. The main focus of the meeting will be to discuss how well your child has settled back to school this year and to share/discuss the targets they are currently working to achieve. Where applicable - information about how your child is progressing in their Maths sets will also be shared.

Each teacher will hold their consultations on the following dates and times.

| | |
|----------------------------|---------------------------|
| Tuesday 4th November 2025 | 3:30 - 5:00 / 5:20 - 6:20 |
| Thursday 6th November 2025 | 3:30 - 5:00 / 5:20 - 6:20 |

The appointment system will open **Monday 6th October at 10:00 am** and will close on **Monday 20th October at 10am**. Should you wish to make any changes after this date please contact the school office. If you have more than one child at Riverside, you will need to ensure that you have made an appointment for each of your children. Each appointment will last 10 minutes. Your children's books will be available to you after the meeting for you to look through and celebrate their achievements.

Please visit SCOPAY.com or via the SCOPAY app, and the Parent's Evening tab.

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

In addition, some parents may be invited to a slightly longer meeting, known as a 'one plan' or 'Annual Review.' Either Mrs Moreley or your child's class teacher will contact these parents separately, inviting you to book a one plan meeting at a time and date of your convenience. You are likely already aware if this applies to you and your child. If your child is due a one plan, you are welcome to book a parent teacher consultation as well, should you feel this would be appropriate.

I hope you have found this information useful. If you need help to book times or have any questions, please contact the school office.

Yours sincerely

Mrs C Smith
Headteacher

