



Riverside Primary School

Ferry Road, Hullbridge, Hockley, Essex, SS5 6ND

Headteacher: Mrs Claire Smith

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Friday 20th September 2024

Dear Parents/Guardians,

EYFS Phonics parent meeting

I am writing to inform you that, unfortunately, due to unforeseen staff absences, we are unable to proceed with the planned parent meetings that were scheduled for Tuesday 24th September and Tuesday 8th October; both meetings were scheduled for 9:00am

We understand the importance of this meeting and apologise for any inconvenience this may cause. Please be assured that we are working to set a new date as soon as possible, and we will contact you once the new arrangements have been confirmed.

Thank you for your understanding and patience. If you have any questions in the meantime, please do not hesitate to reach out to your child's class teacher.

Kind regards,

Mrs P. Falvey

EYFS Phase Leader

