

Riverside Primary School

Where everyone matters and every day counts



Scale of Lettings Charges

Agreed: January 2021

The requirements and procedures for hiring the school premises and grounds are included in the Riverside Primary School Financial Regulations and Scheme of Delegation, which is based on the Essex County Council model

The decision on whether to hire the school's premises and grounds will be the responsibility of the Governing Body or a committee designated by them. The Governing Body or committee will have discretion to reduce or waive charges if the hirer is providing Extended Services to the age group of the children at the school or Outreach facilities.

The processing of applications to hire, compliance with evidential and security requirements and collection of fees will be the responsibility of the school business manager.

Charges

Hire of the hall - hourly rate negotiable depending on date and time.

Hire of the playgrounds and football pitch - £20 per hour.

Hire of the pitches, playgrounds and field by organisations for a whole day event - £150

Hire of children's kitchen - £10 per hour

Hire of the swimming pool – to be decided on an individual basis

The charges include, as appropriate, the use of changing facilities, toilets and the car park.